

Organizational By-Laws Governing the Yavapai Roadrunners RV Club

Article I: The Organization

The name of this organization shall be Yavapai Roadrunners RV Club. The club is sponsored by Blue Compass RV Service and Sales, 3197 Willow Creek Road, Prescott, Arizona 86301.

Article II: Purpose

The purpose of the Yavapai Roadrunners RV Club is to bring together its members who share similar interests in: 1) traveling 2) camping and 3) sharing technical, maintenance and safety information pertaining to recreational vehicles.

Article III: Membership

The Yavapai Roadrunners shall have three categories of membership: 1) Member, 2) Member Emeritus, and 3) Associate Member.

- A. Member: Any person who owns a recreational vehicle may become a member of the organization providing the following conditions are met:
 - 1. Members agree to abide by the By-Laws of this organization.
 - 2. Membership dues are up to date.

- B. Member Emeritus: Any person who was previously a member in good standing of this club for a period of not less than four years, and no longer owns a recreational vehicle.
 - 1. This member also pays regular membership dues.
 - 2. This member is entitled to full participation the same as in A. above.

- C. Associate Member: Associate membership is open to management, sales and employees of recreational vehicle manufacturers, retail dealers, maintenance and repair facilities known to have special and professional skills or knowledge of RV coach and chassis components. An associate member does not pay dues.

Article IV: Officers

- A. The following officers to be elected by members of the Yavapai Roadrunners are:

President, Vice-President, Secretary, Treasurer, Travel Coordinator and Membership Registrar. The office of Treasurer and Secretary may be combined as one office.

- B. No later than September 1st of every year, the Secretary will communicate with the membership soliciting nominations for officers to be elected at the annual meeting held in November. In that communication the Secretary will let the members know if the officers

currently holding the positions wish to run for another term. Members will have until September 30th to submit nominations and the nominations must be made by email or note/letter to the Secretary.

The Secretary will compile the nominations and report back immediately to the membership. Voting will be done at the November annual meeting as follows:

1. Where there are multiple nominees for an office, the Secretary will provide a simple form with the names of those nominated. The members will circle their choice, the votes will be tallied, and the top vote-getter announced.
2. Where there is only one nominee for an office, the President will call for a show of hands, and a majority will suffice to elect.
3. Where there is no nominee for an office, and the incumbent does not wish to remain in office, the President, in accordance with our current b By-Laws, will appoint someone to fill the vacancy. The appointment must be approved by all Officers.

Officers shall assume office on January 1 of the following year.

C. Any member in good standing may be nominated from the floor for any elective office.

1. PRESIDENT: The president shall conduct the affairs and activities of the organization.
2. VICE-PRESIDENT: The duties of this office shall be as follows:
 - a. Assist the President in conducting the affairs and activities of the organization.
 - b. Conduct the business meeting in the event the President is absent from a scheduled business meeting.
 - c. Act as a liaison between the membership and the President and/or the Officers.
 - d. Act as a liaison between the club and the sponsor.
 - e. Assume the responsibilities of the President if the office of the President is vacated, and continue as President until the next scheduled election.
3. SECRETARY: The duties of this office shall be as follows:
 - a. Responsible for minutes of all business meetings.
 - b. May be responsible for newsletters and mailing (includes e-mail) notices to the club members.
4. TREASURER: The duties of this office shall be as follows:
 - a. Responsible for depositing of club dues from members.
 - b. Responsible for payment of any outstanding bills.
 - c. Responsible for keeping up-to-date financial records and to publish said records to members at scheduled business meetings.
5. TRAVEL COORDINATOR: The duties of this office shall be as follows:
 - a. Provide wagon masters with guidelines for setting up and conducting a campout.
 - b. When requested, assist wagon masters with the planning details for their campouts.

- c. Maintain the stores locker.
- d. Provide wagon masters with an inventory of available supplies.
- e. Provide wagon masters with a copy of an expense report and outline of what is covered and how to submit it.

6. MEMBERSHIP REGISTRAR: The duties of this office shall be as follows:

- a. Maintain an accurate membership roster.
- b. Receive and process membership applications.
- c. Provide name badges.
- d. Communicate with potential new members.

D. Officer Vacancies

- 1. If an Officer's position is vacated, the President will appoint a member in good standing to the position, and the member will hold the position until the next scheduled election.
- 2. Appointment will require the approval of all standing Officers.
- 3. Club members will be informed of position vacancies at least seven (7) days before an appointment is made.

Article V: Volunteer/Support Positions

- A. The following are examples of Volunteer/Support Positions: Communications, Newsletter, Special Projects (Merchandise), Sunshine Club, Veteran's Project, Web Master, Mentor, Sound Technician.
- B. Volunteer/Support Positions are strictly on a volunteer basis and are not elected but are approved by membership.
- C. Volunteer/Support persons will fall under the guidance and direction of the Board President.

Article VI: Meetings

- A. Business Meetings: Business meetings shall be held quarterly or four times per year. The annual business meeting election of officers shall be held not later than the fourth quarterly meeting.
- B. Executive Meetings: The President may hold occasional executive meetings at his/her discretion. These meetings will include the Officers plus any pertinent members he/she invites. These meetings are open to all members but the Officers will be the only voting members.
- C. Campouts, Rallies, Jamborees and Outings will be held as scheduled as opportunity arises and weather permitting. They may be held in conjunction with other RV organizations or in connection with scheduled business and planning meetings.

Article VII: Conduct of Meetings

- A. Quorum: 50% plus one of the members of the Yavapai Roadrunners present at a regularly scheduled business meeting shall constitute a quorum.
- B. The rules of parliamentary practice will use the “consensus” model of decision making. In this model, a Board member or member of the club introduces an idea or proposal, discussion is encouraged, amendments made as discussed and appropriate and then the Board seeks a “consensus” before calling for a vote.
- C. Order of Business: The order of business shall be at the discretion of the President.

Article VIII: Dues

- A. Dues: The dues of this organization shall be established at the fourth quarterly meeting each year. Annual dues apply to Members and Members Emeritus only. The dues may be increased or decreased only by a majority vote of the members at any regular scheduled business meeting. No member is entitled to any refund of paid dues unless there are extenuating circumstances. Each case will be decided by the Officers on an individual basis.
- B. Dues Payable: Dues shall be payable on or before January 1 each calendar year and shall be paid to the Membership or Treasurer.
- C. Delinquent Dues: Any member whose dues remain unpaid 30 days after the due date shall be dropped from the rolls of the Yavapai Roadrunners.

Article IX: Income

The club’s primary source of income is from membership dues and sales of caps, shirts, flags, aprons and other logo items plus revenue from the 50-50, gift certificate and similar drawings.

Article X: Dissolution

In the event of dissolution of the Yavapai Roadrunners, all funds held in the Treasury shall be distributed as determined by the membership at a regularly scheduled business meeting where at least 50% of the membership plus one member is present.

Article XI: Amendments

- A. These By-Laws may be amended by a 2/3 affirmative vote of the members present and voting provided that the proposed amendment shall have been submitted in writing and read at the previous regular meeting, or mailed (includes e-mail) to all members at least 30 days prior to the meeting which acts upon it.
- B. Any member, in good standing, may propose amendments to these By-Laws.

C. Approved amendments to these By-Laws become effective immediately upon their adoption, or at such time as specified in the amendment.

ADOPTED BY *Jerry Winters*
(Signature of the President)

DATE 1-13-24